

No.A-35018/10/Circular/2015/MF.CGA/Gr.B/356
GOVT. OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
7TH FLOOR, LOK NAYAK BHAWAN, KHAN MARKET, NEW DELHI

Dated, the 23rd July 2015

CIRCULAR

Applications are invited from the suitable officers for filling up posts of **Accounts Officer** in Aviation Research Centre under Directorate General (Security), Cabinet Secretariat on deputation basis. An advertisement has been published in Employment News dated 27 June-3 July 2015 (copy enclosed). The other details are given below:-

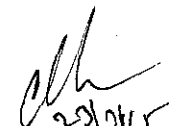
S. No	Name of the post along with Scale of Pay (Pay Band plus Grade Pay) & No. of Post	Essential educational and other qualification required for deputation	Place of Posting
1	Accounts Officer PB-2 plus Rs. 5400/- (Grade Pay) No. of post-02	(i) Officers holding analogous post on regular basis who have qualified Subordinate Accounts Services examination; or, (ii) Officers who have qualified Subordinate Accounts Service examination with two years of regular service in Pay Band-2 (Rs. 9300-34800/-) plus Grade Pay of Rs. 4800/-	Delhi, Cuttack (Odisha), Tinsukia(Assam) & Saharanpur(U P) (with All India transfer liability)

The officers on deputation will be eligible for 15% Security Allowance on the Pay in the Pay Band and Grade Pay alongwith other allowances as admissible to Central Government Employees.

The applications of willing and eligible officers may please be forwarded to this office along with Willingness of the Officer, duly filled application form, attested copies of ACR/APAR for the last five years, DE/Vigilance Clearance/Integrity Certificate and self attested copies of educational qualification, experience and other certificates should be enclosed with the application.

While forwarding applications for deputation, this office instruction contained in O.M. No. A.32018/1/2015/MF.CGA(A)/GR.B/243 dated 26th June 2015 may be kept in view.

Encl: As above


(Chander Prakash)
Accounts Officer (Gr 'B')

To

The Sr. AO(ITD)- For website.

Cabinet Secretariat Govt. of India

Applications are invited from the officers of the Central Government, for filling up following posts in an organization under Cabinet Secretariat on deputation basis as per details given below:-

Sl. No.	Name of the post along with Scale of Pay [Pay Band plus Grade Pay] & No. of Post	Essential educational and other qualification required for deputation	Place of Posting
1.	Accounts Officer PB-2 plus Rs. 5400/- (Grade Pay) No. of post-02	(i) Officers holding analogous post on regular basis who have qualified Subordinate Accounts Services examination; or, (ii) Officers who have qualified Subordinate Accounts Services examination with two years of regular service in Pay Band-2 (Rs. 9300-34800/-) plus Grade Pay of Rs. 4800/-.	Delhi, Cuttack (Odisha), Tinsukia (Assam) & Saharanpur (UP) (with All India transfer liability)
2.	Assistant Accounts Officer PB-2 plus Rs. 4800/- (Grade Pay) No. of post - 07	(i) Persons having passed Subordinate Accounts Services examination and holding analogous post in the Central Government Civilian Organization; or, (ii) Officers having passed Subordinate Accounts Services examination with six years of regular service in Pay Band-2 (Rs. 9300-34800) plus Grade Pay of Rs. 4200/-.	Delhi, Cuttack (Odisha), Tinsukia (Assam) & Saharanpur (UP) (with All India transfer liability)

2. The officers on deputation will be eligible for 15% Security Allowance on the Pay in the Pay Band and Grade Pay alongwith other allowances as admissible to Central Government employees.
3. The department officers who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
4. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisations or department of the central government shall ordinarily not exceed three years.
5. The maximum age limit for deputation shall not exceed fifty-six years as on the closing date of receipt of applications.
6. The officers who are appointed on deputation can be posted anywhere in India as per requirement of the organisation.
7. The initial period of deputation of the officer from Central Government shall normally be three years which may be extended as per rules.
8. How to apply: Neatly filled applications typed or in own handwriting on A-4 size paper in proforma (placed as Annexure) should be forwarded on following address. The envelope should clearly mention on top "Application for Deputation for the post of (Name of Post)".

Assistant Director (Pers B)
Post Box No. 3003
Lodhi Road Post Office, New Delhi-110003

9. The last date of receipt of application is 45 days from the date of publication of the advertisement in the Employment News.
10. Attested copies of educational qualification, experience and other certificates should be enclosed with the application. Candidates however, will be required to produce original certificates for verification at the time of interview.
11. The applications in the proforma (placed as Annexure) may be forwarded through proper channel along with disciplinary/vigilance clearance/integrity certificate and attested copies of ACRs for the last 5 years. Application not in prescribed proforma will be summarily rejected.
12. Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained.
13. Canvassing in any form will disqualify the candidates.
14. The Department reserves the right to modify/withdraw the notification at anytime.

POST APPLIED FOR		Annexure				
		Affix recent passport size color photograph duly attested				
1.	Name					
2.	Date of Birth (DD/MM/YYYY)					
3.	Date of Retirement in the parent organization (DD/MM/YYYY)					
4.	Present Address					
5.	Permanent Address					
6.	Contact No.					
7.	Whether belongs to SC/ST/OBC					
8.	Nationality /Religion					
9.	Educational & Professional qualifications (starting with the last degree till high school or matriculation level)					
	Sl. No.	Qualification	Year of passing	Institute/Board/University/ College (along with place)	Subjects	Marks Obtained and Division
10.	Details of employment in chronological order					
	Ministry/Department Office/Institute	Post Held	From	To	Scale of Pay and basic pay (as per 6 th CPC)	Nature of duties
11.	Nature of present employment i.e., Permanent or Temporary or Ad-hoc					
12.	Whether you meet the requirements of the post applied for					
13.	Additional information, if any, which you would like to mention in support of your suitability for the post					
14.	List of enclosures attached					

UNDERTAKING

I solemnly affirm that the information submitted above is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Date: _____
Place: _____

Signature of the Candidate

Countersigned
(Present Employer with stamp)