

No.A-35018/1/circular/2012/MF.CGA(A)/Gr.B/Pt. file/673
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, NEW DELHI

DATE/2nd Sept., 2012

CIRCULAR

Enclosed herewith please find the following vacancy circular regarding filling up of the post on deputation basis:-

<u>S.No</u>	<u>Letter No. & Date</u>	<u>Organization</u>	<u>Deputation post with scale</u>	<u>Eligibility</u>
1.	SO (E)/3694/SA-I dt. 6.8.12	New Delhi Municipal Council, Palika Kendra, N. Delhi	Accounts Officer (ST Category) in the pay band II (Rs. 9300-34800) with Grade Pay of Rs. 5400/-	Senior AAOs (under promotion zone)
2.	13/CCA-Admn/ Depu.AO/2012-13 dt. 30.7.12	M/o Communication & IT, D/o Telecommunications, N. Delhi	Accounts Officer in the pay band II (Rs. 9300-34800) with Grade Pay of Rs. 5400/-	Senior AAOs (under promotion zone)

The applications of willing and eligible officers may please be forwarded to this office alongwith Vigilance Clearance Certificate/Integrity Certificate /Statement of Major /Minor Penalty imposed, if any.

The candidates who apply for deputation in response to this circular may please note that while considering their applications, the aspects like exigencies of parent cadre , cooling period, existence of adverse remarks in ACRs/APARs, pendency of vigilance /disciplinary case , existing Govt. of India instructions, suitability of candidates etc. would be taken into consideration.


(K.D. Saini)
Accounts Officer

All Pr.CCAs/CCAs/CAs/Dy.CAs

Government of India
Ministry of Communication & IT
Department of Telecommunications
Office of Controller of Communication Accounts
DOT Bldg., Prasad Nagar, New Delhi-5

No.1-3/CCA-Admn/Depu. AO/2012-13

Date: 30.07.2012

NOTIFICATION

Sub: - Vacancy Circular to fill up the post of Accounts Officer in the office of the Pr. CCA, Delhi Region on deputation basis from the officers working in Central/State Govt./ PSUs.


Office of Pr. CCA, Delhi Region, proposes to fill up the post of Communication Accounts Officer on deputation basis from among the officers working in Central/State Govts/PSUs as per the details given below:-

Grade	Pay Band	Grade Pay	No. of post to be filled up
Comm. Accounts Officer	9300-34800 (PB-2)	5400	01

2. Eligibility conditions to apply for the above posts are enclosed as Annexure 'A'.
3. The period of deputation will be initially for a period of three years and can be extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in Department of Personnel & Training O.M.No-6/8/2009-Estt (Pay-II) dated 17/06/2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The format of application is appended (Annexure 'B'). The applications from the willing and eligible officers whose services can be spared may be sent along with attested copies of ACR/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before **30.09.2012**. Belated/incomplete applications will be rejected.
6. The number of vacancies shown above are subject to change (increase or decrease) depending upon actual requirement of the O/o Pr. CCA, Delhi Region.
7. The above notification is also available on the office website – www.pccadelhi.gov.in.

Encls: - As above

Copy to :-
As per list attached


Comm. Accounts Officer (Admn.)
Ph. 25721632

2012
9670

सं. सं. / Dy. No.

Copy forwarded to:-

1. Dy. C& AG(Admn), New Delhi.
2. CMD, BSNL, Bharat Sanchar Bhawan, Janpath, New Delhi – 110 001.
3. Secretary, Services Department, Govt. of NCT of Delhi, 7th Level, B-Wing, Delhi Sectt., New Delhi - 110 002.
4. AOC, AFRO, Subroto Park, Delhi Cantt – 110 010.
5. O/o ACAS (PA&C), Room No. 170, Air HQ(VB), Vayu Bhawan, Rafi Marg, New Delhi – 110 106.
6. AOC, AFCAO, Subroto Park, Delhi Cantt – 110 010.
7. The Controller General of Accounts, M/o Finance, Deptt. of Expenditure, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
8. The G.M. (Finance), Postal Accounts Office, Civil Lines, Delhi – 110 054.
9. The ADG (PA-Admn.), Deptt. of Posts, (PA Wing), 4th Floor, Dak Bhawan, Sansad Marg, New Delhi – 110 001.
10. The Dy. CGDA (Admn.), O/o CGDA, Ulan Batar Road, Palam, Delhi Cantt – 110 010.
11. The CPMG, Deptt. of Post, Meghdoot Bhawan, Jhandewalan, New Delhi.
12. The Under Secretary (Admn.), M/o Power, Shram Shakti Bhawan, Rafi Marg, New Delhi – 110 001.
13. Sh. Upamanyu Chatterjee, JS(Trg. & CAO), Room No. 155, E-Block, (Near Sena Bhawan), New Delhi – 110 016.
14. Director(Admn.), Dte. Of Estates, Nirman Bhawan, New Delhi.
15. Under Secretary(Admn.), M/o Agriculture, Shastri Bhawan, New Delhi.
16. Under Secretary(Admn.), M/o Home Affairs, North Block, New Delhi.
17. Under Secretary(Admn.), M/o Information & Broadcasting, A-wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi – 110 001.
18. Director, All India Radio, Akashwani Bhawan, Sansad Marg, New Delhi.
19. Director, Doordarshan, Copernicus Marg, New Delhi – 110 001.
20. Website of Pr. CCA office, Delhi Region. www.prccadelhi.gov.in

Eligibility conditions for applying on deputation in Pr. CCA office

(A) Qualifications

(a) For the post of Accounts Officer

1. Officers holding same post in various ministries/departments of Central/State Govt./PSUs on regular basis.
2. Officers who are working as AAOs and having service of more than 5 years on regular basis in that grade.

(B) Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

(C) Working knowledge of computers

The applicants should have sufficient exposure to basic working knowledge on computers in all the modules of MS Office including the knowledge of internet to send/receive e-mails.

APPLICATION

NAME OF THE OFFICIAL :

DATE OF BIRTH :

EDUCATIONAL QUALIFICATION :

PRESENT POST HELD/ DATE FROM WHICH WORKING :

UNIT IN WHICH WORKING (Specify Ministry/Deptt.) :

PRESENT PAY :

**WORKING EXPERIENCE INCLUDING
EXTENT OF WORKING WITH COMPUTER :**

(Service particulars from the date of initial appointment (alongwith brief of duties performed))

DECLARATION

1. I, _____ hereby declare that my posting on deputation as _____ in the Deptt. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date:

Place:

**Signature of the applicant
Contact #**

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
5. Recommendations: _____

Date :

Place :

**Signature of the Head of Office
with office seal and Telephone #**

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA : NEW DELHI
SECRETARY'S ESTT. BRANCH

No.SO(E)/³⁶⁹⁴/SA-I

Dated : 6/8/12

1.The AC&ARG (P),
O/o the C&AG of India,
Pocket 9,
Deen Dayal Upadhyay Marg,
New Delhi

✓ 2.The Comptroller General of Accounts,
Lok Nayak Bhawan,
Lodhi Road,
New Delhi

3.The Director (General),
Postal Accounts,
Deptt. of Posts,
Dak Bhawan,
Sansad Marg,
New Delhi-110001

4.The Controller General Defence Accounts,
Ulan Batar Road, Palam,
Delhi Cantt,
New Delhi

5.The Under Secretary,
E (O) II, Railway Board,
Govt. of India,
Ministry of Railway,
Railway Board,
Rail Bhawan,
New Delhi

6.The Joint Comptroller Genreal of Accounts Group,
O/o the Comptroller General of Accounts,
Ministry of Finance,
Deptt. of Expenditure,
Lok Nayak Bhawan,
New Delhi

Sub. : Filling up of the post of Accounts Officer (ST Category) in the Pay Band-2
Rs.9300-34800 + Rs.5400/- Grade Pay (6th CPC) in NDMC on deputation basis.


Sir,

We are in need of a suitable Officer to fill up one post of Accounts Officer (ST Category) in the PB-2 ₹9300-34800 + ₹5400/- Grade Pay (6th CPC). A copy of Recruitment Rules for the post of Accounts Officer is enclosed.

You are, therefore, requested to kindly sponsor the names of suitable and willing Officers belonging to ST Category on deputation basis initially for a period of one year on usual terms and conditions of deputation, as applicable, alongwith copy of bio-data, Adverse Entry/s during the last 5 years, if any, CR dossiers for the last five years, vigilance clearance and integrity certificate.

It will be appreciated, if the names of the officers are forwarded urgently.

Yours faithfully,


Dy. Director (Estt.)

Encl. : As above.

G.R.B.
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नोट : जहाँ उन कनिष्ठ कर्मचारियों की पदोन्नति पर विचार किया जाता है, जिन्होंने अपनी-अपनी मान्य/ग्राह्य सेवा अवधि पूर्ण कर ली है। उनके वरिष्ठ सहयोगियों पर भी पदोन्नति हेतु विचार किया जाये, बशर्ते उनकी अपेक्षित मान्य/ग्राह्य सेवा कनिष्ठों की ऐसी मान्य/ग्राह्य सेवा अवधि से आधी या दो वर्ष, जो भी कम हो, से कम की अवधि की न हो तथा उन्होंने पदोन्नति हेतु आगामी उच्चतर पद क्रम में अपने कनिष्ठों जिन्होंने पूर्व में ऐसी मान्य/ग्राह्य सेवा पूर्ण कर ली है, के साथ अपनी परीवीक्षा अवधि सफलतापूर्वक पूर्ण कर ली है।

प्रतिनियुक्ति

केन्द्रीय/राज्य सरकार/संघ राज्य के अधिकारी जो-

- क. (i) पैतृक संवर्ग/विभाग में नियमित आधार पर समानान्तर पद पर हों, या
(ii) पैतृक संवर्ग/विभाग में 7450-11500 रुपये के वर्तमान में नियमित आधार पर नियुक्ति के उपरान्त की गई 2 वर्ष की सेवा पूर्ण कर ली हो अथवा समकक्ष, और
ख. (i) मुख्य लेखा परीक्षक, दिल्ली नगर निगम द्वारा आयोजित अनुभाग अधिकारी की ग्रेड परीक्षा उत्तीर्ण की हो अथवा समकक्ष,

अथवा

केन्द्र सरकार के किसी संगठित लेखा विभाग द्वारा आयोजित एसएस परीक्षा या समकक्ष परीक्षा उत्तीर्ण की हो,

अथवा

आईएसटीएम में रोकड़ अथवा लेखा कार्यों में प्रशिक्षण को सफलतापूर्वक पूर्ण किया हो अथवा समकक्ष,

(ii) रोकड़, लेखा तथा बजट कार्यों में पाँच वर्षों का अनुभव संभरण श्रेणी में विभागीय अधिकारी जो पदोन्नति के सीधे क्रम में हैं, वे प्रतिनियुक्ति पर नियुक्ति हेतु विचार के लिए पात्र नहीं होंगे। इसी प्रकार प्रतिनियुक्ति वाले कर्मचारीगण पदोन्नति द्वारा नियुक्ति हेतु विचार किये जाने के पात्र नहीं होंगे।

(अपनी नियुक्ति वाले विभाग में इस नियुक्ति के तत्काल पहले किसी अन्य ब्राह्म संवर्ग (एक्सकैडर) पद पर प्रतिनियुक्ति/अनुबन्ध की अवधि सहित प्रतिनियुक्ति/अनुबन्ध की अवधि सामान्यतः तीन वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति द्वारा नियुक्ति हेतु आवेदन प्राप्त की अंतिम तिथि को अधिकतम आयु सीमा 56 वर्ष से अधिक नहीं होगी।)

यदि विभागीय पदोन्नति सभिति है तो उसका गठन

किन परिस्थितियों में भर्ती के लिए संघ लोक सेवा आयोग से परामर्श किया जाये

(13)

(14)

1. सचिव, न.दि.न.पा. परिषद्
2. निदेशक (लेखा/वित्त), न.दि.न.पा. परिषद्
3. निदेशक (कार्मिक), न.दि.न.पा. परिषद्

- अध्यक्ष
—सदस्य
—सदस्य

प्रतिनियुक्ति पर अधिकारी को नियुक्त करते समय संघ लोक सेवा आयोग से परामर्श अनिवार्य है।

No. F. 19/5/08/RR/NDMC/UD/8686/888.—The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub-section (i) of Section 43 of the New Delhi Municipal Council Act, 1994 (44 of 1994) vide its Reso. No. 4(H-7) dated 29-12-2006 and in consultation with the Union Public Service Commission F. No. 3/24N(3)197-RR dated 30-11-2005 as required, under sub-section (2) of the said Act, in connection with the

recruitment to the post of Accounts/Finance Officer in the New Delhi Municipal Council, New Delhi have been approved by Central Government/Ministry of Home Affairs, vide No. F. No. 14011/80/2006-Delhi-II dated 17th January, 2008 under the provisions of sub-section (2) of Section 387 of the said Act, are hereby published in the schedule annexed hereto :—

1. Short title and commencement.—(i) These regulations may be called the recruitment regulations for the post of Accounts/Finance Officer of New Delhi Municipal Council of New Delhi 2006.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay.—The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit, qualification, etc.—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the schedule aforesaid.

4. Disqualification : No person—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person;

shall be eligible for appointment to the said post :

Provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the NDMC, New Delhi is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these regulations with respect to any class or category of persons.

6. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council New Delhi from time to time in this regard.

SCHEDULE

Name of post	No. of posts	Classification	Scale of pay	Whether selection by merit or selection-cum-seniority or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
Accounts/ Finance Officer	*16 (2005) *Subject to variation dependent on workload.	Group 'B'	Rs. 7500-250- 12000	Non-Selection	N.A.
Whether benefit of added years of service admissible		Educational and other qualification required for direct recruitment		Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation, if any
(7)		(8)		(9)	(10)
N.A.		N.A.		N.A.	N.A.

Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made
(11)	(12)
Promotion failing which by deputation	<p>Promotion : Asstt. Accounts/Finance Officer in the pay scale of Rs. 7450-11500 with two years regular service in the grade who have qualified Section Officer Grade Examination conducted by Municipal Chief Auditor, MCD.</p> <p>Note : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation : Officers of the Central/State Governments/UTs.</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or (ii) with two years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 7450-11500 or equivalent in the parent cadre/department; and (b) (i) Having passed S.O. Grade Examination conducted by Municipal Chief Auditor, MCD or equivalent;</p> <p style="text-align: center;">OR</p> <p>(i) A pass in the SAS or equivalent examination conducted by any of the organized accounts department of the Central Govt.;</p> <p style="text-align: center;">OR</p> <p>Successful completion of training in cash and accounts work in the ISTM or equivalent;</p> <p>(ii) Possessing five years experience in cash, accounts and budget work.</p> <p>Note : The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications).</p>
If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment.
(13)	(14)
<p>Group 'B' DPC (for consideration promotion):</p> <p>1. Secretary, NDMC — Chairman</p> <p>2. Director (A/Cs/Fin.), NDMC — Member</p> <p>3. Director (P), NDMC — Member</p>	<p>Consultation with UPSC necessary while appointing an officer on deputation.</p>