

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, KHAN MARKET
NEW DELHI**

Dated: December 5, 2011

OFFICE MEMORANDUM

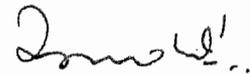
Subject: Mid-Career training programme

The Core Group on Administrative Reforms (CGAR) has recommended that mandatory training should be prescribed for all Government servants at the induction stage as well as Mid-Career and successful completion of these trainings should be a minimum necessary condition for confirmation in service and promotions. The Ministry of Finance, Department of Expenditure vide No. L-1721/SE/10 dated 6th April, 2010 has circulated DO letter No. 12021/2/2009-Trg.I dated 15.03.2010 from Joint Secretary, DoPT addressed to Secretary, Ministry of Finance regarding implementation of the recommendation of the 2nd Administrative Reforms Commission. In compliance of these recommendations, this office has made "Induction" and "Mid-Career Training" mandatory for all Group 'B' officers in order to meet the requirement of their capacity building, promotion and postings as also DoPT provisions for writing the Annual Performance Appraisal Report (APAR).

2. Mid-career training programme for Group 'B' officers at INGAF as well as at NIFM, Faridabad have been started as part of the mandatory training programme. However, it has been seen that the nominated officers are at times not relieved or their representations of personal grievances to exempt them from attending the training are forwarded to this office.

3. All the concerned Pr.CCAs/CCAs/CAs are, therefore, requested to promptly relieve such officers nominated for the training and also make necessary budget provision with a view to provide funds for training purpose. There should be no refusal for attending the training programme and any Group 'B' officer avoiding such training programme is liable for suitable administrative action.

4. The above provisions of Induction and Mid-Career mandatory training for capacity building on long term basis may be brought to notice of all Group 'B' officers.



(SONALI SINGH)

Joint Controller General of Accounts

To

All Pr. CCAs/CCAs/CAs