

G-25018/1/2012-13/MF.CGA/FA/Review of Balances(Audit)/43
Government of India
Ministry of Finance
O/o the Controller General of Accounts
Finance Accounts Section
4th Floor, Lok Nayak Bhawan, Khan Market
NEW DELHI

Dated : 05.05.2014

Office Memorandum

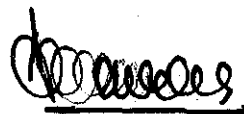
The Comptroller and Auditor General of India, in its Report No.1 on Union Government Accounts has been commenting on suspense balances for last so many years. Huge balances are lying under various heads of suspense and increasing year by year.

2. In this regard, reference is also invited to this office letter No. G-25018/1/2012-13/MF.CGA/ FA/Review of Balances(Audit)/1016 dated 06/02/2014 and G-25018/1/2012-13/MF.CGA/FA/Review of Balances(Audit)/23 dated 15/04/2014 regarding liquidation of suspense balances.

3. In view of above, it has been decided that every ministry/department may furnish the age wise break up of suspense balances as on 31.03.2014 and also quarterly report on booking made under these heads in the prescribed proforma.

4. You are requested to furnish the above said report on or before 15th of the following month of preceding quarter.

This issues with the approval of Addl.CGA (A/cs).



(Alok Kumar Verma)
Dy. Controller General of Accounts

All Pr.CCAs/CCAs/CAs (Holding independent charge)

ANNEXURE-B

Quarterly Report on outstanding Suspense Balances

Head	Amount booked during 2014-15	Pertaining to 2014-15	Prior to 2014-15 (details to be given)

Pr.CCA/CCA/CA(Holding independent charge)

ANNEXURE-A

Report on outstanding Suspense Balances

Head	Balances as on 31-03-14	Pertaining to 2013-14	Pertaining to 2012-13	Pertaining to 2011-12	Pertaining to 2010-11	Prior to 2010-11

Pr.CCA/CCA/CA(Holding independent charge)