

I/1226/2020

F.No. 3(2)(2)/R&P Rules/Payment details/2019/498-499
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantarak Bhawan,
GPO Complex, E-Block, INA, New Delhi-110023

Dated, the 7th Oct, 2020.

OFFICE MEMORANDUM

Subject: Furnishing adequate payment information by DDOs to claimant after processing of the payment through PFMS-reg.

Attention is invited to this office OM No. 3(2)(2)/R&P Rules/Payment details/2019 /362 dated 30-10-2019 in which it was requested to issue necessary instructions to all concerned in the Ministries/Departments so that the claimants invariably receive adequate information about the payment against their claims. Towards this purpose, adequate information is required to be filled up in the payee remark columns while preparing sanction through PFMS. In case of payment against multiple invoices from claimants in a single claim or if TDS deductions are involved, the DDO shall invariably inform the claimant about the particulars. It has, however, been reported that the same is not being followed by Ministries/ Departments.

2. It is once again requested to take necessary action towards compliance of this office OM dated 30-10-2019.

This issues with the approval of Jt.CGA(ARPR)

Encl.: As above.


(Neelakantan.R)
Sr.Accounts Officer(TA-II)

✓ To

Pr. CCAs/CCAs/CAs of Ministries/ Departments

Copy for information to:

Shri Chandra Shekhar Sinha, Assisting Counsel to Addl. Solicitor General of India (Rajasthan High Court) w.r.to his letter dated 14-09-2020.


Sr.Accounts Officer(TA-II)

1. PrAO,(TA-II)- for uploading on eOA website.

15829/2020/TA-CGA

F.No. 3(2)(2)/R&P Rules/Payment details/2019 / 363-344
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantrak Bhawan,
GPO Complex, E-Block, INA, New Delhi-110023

Dated, the 30th Oct, 2019.

OFFICE MEMORANDUM

Subject: Furnishing adequate payment information by DDOs to claimant after PAO process the payment through PFMS-reg.

As per the extant practice in preparation of sanction for making payment through PFMS, Programme Division (PD) authorised signatories of Ministries/Departments in PFMS require to fill up payment information in the mandatory text fields of "Payee Remarks" column (limited to 25 characters) in the sanction format. The complete text becomes part of SMS being triggered to the payee from PFMS about the payment once the instructions for e-payment are being processed to bank for direct credit into bank account of the beneficiary. UTR No. and 'Payee Remarks' are also available in 'Know Your Payment Status' which can be seen by the payee who gets payment through PFMS without login into PFMS.

2. At times, the details of payment in the field (Remarks column) are not being filled up properly by the PD authorised signatories in PFMS. In case of payments against multiple invoices and deduction of TDS etc., the claimant finds difficulties in reconciliation with the payment credited into bank account. It is, therefore, desired that PD authorised signatories fill up the most relevant fields (use short codes for the type of payment like Sal, Med, TA, DA, Arr, etc. followed by invoice number and date, if any) in the "Payee Remarks" column while generating sanctions for payment so that claimant gets adequate information in the SMS from PFMS. In case of payment against multiple invoices and deductions of TDS etc., the DDO shall invariably inform the claimant about the particulars. The implementation may be reviewed by them from time to time.

3. In view of above, all the Pr.CCAs/CCAs/CAs in the Ministries/Departments are requested to issue necessary instructions to all concerned in the Ministries/ Departments so that the claimants invariably receive the adequate information about the payment against their claims.

This issues with the approval of Addl. CGA (A&FR).

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(Taranjit Singh)

Joint Controller General of Accounts

To

Pr. CCAs/CCAs/CAs of Ministries/ Departments